



FIRST THINGS FIRST

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TO: Hualapai Tribe Health Department

FROM: Perla Renteria
Grants and Contracts Specialist

RE: Contract Renewal Information

DATE: June 15, 2010

On behalf of First Things First, I would like to congratulate you on your renewal award from the Hualapai Tribe Regional Partnership Council. The contract period for your FTF-RC025-10-0211-01 – Y2 contract is July 1, 2010 through June 30, 2011.

We will continue to utilize the Partners Grant Management System (PGMS) for your financial and programmatic reporting and for overall grant management documentation.


Please remember your current agreement ends on June 30, 2010. The terms of your contract require your final data and narrative reports be submitted on July 20, 2010 and your final requests for reimbursement be submitted no later than 45 days from the contract end date. Please remember there are no carryover of funds into the next year from your current agreement.

For the 2011 award period, quarterly program narrative and data reports will continue to be due the 20th day of the month following the quarter. For example, the July 1, 2010 – September 30, 2010 quarterly reports are due on October 20, 2010. Financial reimbursement can be submitted as frequently as monthly but no less frequently than quarterly.

Please print two originals of the attached Contract Renewal Notification Year 2 form, have them signed by your agency-designated signatory and mail the two originals back to my attention at the First Things First Finance Division. We will sign upon receipt and return one original to your agency for your program records.

We are planning to begin financial monitoring site visits after the start of the new award year and we look forward to seeing you in person.

If you have any questions or concerns, please do not hesitate to contact me via email at prenteria@azftf.gov or via my direct phone number 602-771-5088. I look forward to working with you again this year.

	CONTRACT RENEWAL NOTIFICATION		<p>Early Childhood Development and Health Board (First Things First)</p> <p>4000 North Central Avenue, Suite 800 Phoenix, Arizona 85012</p> <p>(602) 771-5000 (602) 265-0009 fax</p>
	Renewal Award Notification Year 2	Page	
	Grant Agreement/Contract Award # FTF-RC025-10-0211-01 Renewal Award # FTF-RC025-10-0211-01 – Y2	1 of 1	

CONTRACTOR:
 Hualapai Tribe Health Department
 941 Hualapai Way
 Peach Springs, AZ 86434

PURPOSE OF AMENDMENT:

1. Pursuant to Special Terms and Conditions, "Contract Renewal", of the above referenced Grant Agreement/Contract Award, the State of Arizona hereby exercises its sole option to renew the Grant Agreement/Contract Award number referenced above. The renewal award period is July 1, 2010 through June 30, 2011.
2. Total award amount for the contract period is \$116,542.00
3. The Grantee is responsible for all updated Standards of Practice located for reference in the First Things First Grant Management System known as PGMS under Grantee Resources.
4. All other terms and conditions remain unchanged and are according to the original award documents, clarification documents, and renewal submission documents.

Contractor hereby acknowledges receipt and understanding of the contract amendment.

Signature_____

Name_____

Title_____

Date_____

The above referenced amendment is hereby executed effective July 1, 2010 once signed and dated below:

 Jeanne Weeks
 Senior Grants and Contracts Procurement Specialist

 Date